



LANDSMEER
~ G O L F C L U B ~

2023 Membership Handbook

Landsmeer Golf Club
902 7th St NE
Orange City, Iowa 50141
712-737-3429

www.landsmeergolfclub.com

Table of Contents

Club Staff Contact	3
Board of Directors	3
Tournament Schedule 2022	4
Course Policies	5
League Policies	6
Clubhouse Policies	6
Cart Policies	7
Junior Golf	7
Bluestem Policies	8
Board of Directors Policies	9
Annual Meeting Policies	9
Advertising Policies	10
Schedule of Fees	10
Finance and Accounting Policies	10
Fundraising / Donor Policies	10-11
High Schools and College Policies	11
Personnel Policies	12

Mission Statement

The mission of Landsmeer Golf Club is to expand recreational opportunities for the residents of Orange City and the surrounding area by providing a quality golf experience that is:

- accessible to the public
- affordable
- family oriented
- community-owned

Landsmeer Golf Club

Mallory Simmelink, PGA Head Professional

mallory@landsmeergolfclub.com

Chad Kleinhesselink, GCSAA Superintendent

chad@landsmeergolfclub.com

2023 Board Members:

Mark Bloemendal, President

Amy Schmidt, Secretary

Aaron Aberson, Treasurer

Austin Reitz, member

Travis Korver, member

James Jeltema, member

Daron DeJong, Orange City Council member

Earl Woudstra, City Administrator, Staff Supervisor

Tournament Schedule

The Landsmeer Board and Landsmeer Club Staff are excited to offer the following events for the 2023 season. Contact the clubhouse for details regarding the events. We look forward to having you and your friends sign up to take part in as many events as possible.

Spring 8" Cup	May 6th
Couples Fun Night	May 26th
Match Play Week 1	May 28th - June 3
Landsmeer Classic	June 17th
Couples Fun Night	June 23rd
Senior Open	July 6th
Pre-Shootout Tournament Activities	July 7th
Landsmeer Shootout	July 8th
Glow Ball	July 21nd
Parent/Jr Tournament	July 29th
Glow Ball	August 5th
Solo Scramble	August 11th
Couples Fun Night	August 25th
Fall 8" Cup	September 16th

Course Policies

Course Opening and Closing Policy: Landsmeer will be open to play at the discretion of the Superintendent with guidance from the Greens Committee.

Considerations will include turf conditions impacted by weather including rain, snow, frost, and excess heat. Concern for the long-term health of the turf will serve as a guiding factor. Course opening or closing will be communicated to the membership through multiple sources, including but not limited to email notifications.

Soft Spikes: The board encourages the use of soft spikes due to the positive impact they have on the condition of the golf course, the deck, and the carpet. No metal spikes are allowed. Tennis shoes or other soft soled shoes are also allowed.

Lost Golf Balls in the Native Grass Areas: In an effort to speed up play, a local rule has been established for lost balls in the native grass areas. This is played as a lateral hazard which results in a one stroke penalty and a drop within two club lengths of the point of entry. **Carts are not to be driven in the native areas!**

Retrieval of Golf Balls from Course Lakes: It is the policy of Landsmeer Golf Club that the retrieval of golf balls from the lakes on the course is to be done only by approved divers. The diver will be asked to assist with cleaning the intake screens.

Lost Driving Range Golf Balls: It is the policy of Landsmeer Golf Club to not purchase lost driving range golf balls from the adjoining landowner.

Recreational Use of the Lakes: Due to safety concerns, it is the policy of Landsmeer Golf Club to not allow the golf course lakes to be used for swimming or ice skating. Fishing is allowed only in designated areas.

USGA Rules Govern All Play:

The following local rules are hereby established:

- The inside edge of the walking trail surrounding Landsmeer defines the out-of-bounds. White stakes mark the out-of-bounds on the left side of holes 10, 11, and 12. Please respect private property neighboring the course.
- Red paint or stakes indicate penalty areas.
- Colored caps mark pin placement on 150-yard markers. Red toward the front, white to center, blue to the back.
- Play 2nd ball from the drop area on water holes if first goes into the lake off the regular tee.

Course Policies cont.

Golf Etiquette:

- Use the seed / sand mix to repair all divots.
- Repair ball marks on greens.
- Rake traps after use.
- Shirts and shoes must be worn at all times on the course.
- All golfers must maintain the pace of play.
- Foursomes are encouraged but larger groups are allowed by permission at check-in and provided the group maintains the pace of play with nearby groups. There should be no more than three carts per group.
- Each golfer must have his/her own golf bag and clubs.
- Outside beverages are not allowed on the course.
- WATCH FOR TRAIL WALKERS.

League Policies

League fees will be set yearly by the board of directors.

Participants in the Men's and Women's Golf Leagues are required to be at least 18 years old or a high school graduate, with the following exceptions:

- Participants playing with a parent must be at least 16 years old.
- Substitute participants must be at least 16 years old.

Clubhouse Policies

Check-in: All golfers are required to check in at the clubhouse prior to play.

10 Minute Tee Times: The Board established 10-minute tee times as the standard for normal activity and that advance tee times can be reserved by members up to 7 days in advance.

Starting Time: The normal opening time for the Clubhouse is 7:00 a.m. Carts become available for play at 7:30 AM. During the spring and fall months, the staff has the flexibility to adjust hours as appropriate, providing the hours are posted for the golfers.

Cart Policies

Ownership of Golf Carts: All golf carts used at Landsmeer shall be owned and stored by the Club. Privately owned golf carts are not allowed for use at Landsmeer.

For an added fee, Landsmeer will provide home carts to residents adjacent to Landsmeer Golf Club that do not require travel on any city street except for Martin Drive.

Home carts will be made available for large events at the discretion of the manager.

Usage of Carts: Cart driver must be at least 15 years old with a valid permit. This is an insurance directed requirement. This applies to all patrons including daily greens fee users, Landsmeer Golf Club members, and Landsmeer home cart owners.

Cart Rental: Golf carts are rented on a per seat basis. A single cart rental is one seat. A family cart rental is the number of seats required for the immediate family, provided there is an eligible driver for each cart.

Carts are not to be driven in the native areas!

Junior Golf

Junior Golf Pass: Junior golf passes are available to junior players who are 18 or under and are students. In addition, full time college students qualify for a Junior Golf Pass if they are 22 or under.

Junior Golf: There are junior golf programs offered by Landsmeer Golf Club and the Orange City Recreation program. Specific program information will be provided by the Jr PGA, Landsmeer teaching staff and the Recreation Program.

Bluestem Policies

Food and Beverage Sales:

Bluestem grill will operate simultaneously with leagues.

Beverages and snacks will be available for sale any time the clubhouse is open to the public.

Bluestem Bar closes at 11:00 pm on Wednesday and 10:00pm all other days provided patrons are in the clubhouse. Staff reserves the right to close if no patrons are present or playing the course.

Bluestem Grill Hours

Monday	Closed
Tuesday	7:00-9:00 pm
Wednesday	7:00-9:00 pm
Thursday	7:00-9:00 pm
Friday	Closed
Saturday	Closed
Sunday	Closed

If the course is closed due to weather or for outside events – the Bluestem Grill will also be closed.

Beer, Wine, and Liquor Sales: It is the policy of Landsmeer to allow the sale of beer, wine, and liquor, subject to a Liquor Policy and appropriate licensing. Bar hours will be posted in the clubhouse.

Non-Smoking: Smoking is not permitted in the Landsmeer Club House and is allowed in outside areas only subject to Iowa law. This includes cigarettes, e-cigs, vapes etc.

Profanity: Profanity and crude language are not acceptable in the clubhouse.

Board of Directors Policies

The business and affairs of the corporation shall be managed by its Board of Directors consisting of six Directors who shall be members of the corporation, and one Director who shall be a member of the City Council of Orange City.

Directors shall hold office for the term in which they are elected and until a successor shall have been elected and is qualified. Two new Directors shall be elected each year. The term of these Directors shall be three years. These Directors must be members in the corporation. If an elected Director fails to maintain an annual membership, they shall resign from the board effective immediately. The Board of Directors, according to established By Laws, shall appoint a replacement.

The Board of Directors will meet monthly and identify officers and committee members as outlined in the Landsmeer By-Laws.

The Board shall consider potential Board members based upon their ability to represent various ideas and perspectives that reflect Landsmeer membership. Suggestions for qualified board members will be solicited from the membership. Potential board members will be shared with the membership and the Board will consider valid objections to a nominee serving on the board. Members may share objections in writing (letter or email) to the Board Chair. Final consideration of board nominees will be made by the full Board.

The Board shall then present to the City Council the names of potential Board members for approval by December of each year.

Annual Meeting Policies

The Annual Meeting of the Membership shall be held at a date and time to be determined by resolution of the Board of Directors and shall occur between the dates of January 1 until the end of March. The agenda for the Annual Meeting shall be set by the board president.

Agenda items will include a review by the board treasurer of the financial condition of Landsmeer Golf Club, including the general budget and the Landsmeer Betterment Board.

Reports will also be provided by the board president, the Director of Golf and the Superintendent.

Advertising Policies

It is the policy of the Board that any advertising on the course, including tee sponsors, banners for outings and events, scorecards, or miscellaneous items be approved by the Board or Director of Golf.

Schedule of Fees

Event Entry Fees: Entry fees for club sponsored events should take into consideration whether the participants have season golf and/or season cart passes.

Outing Fees: Outing fees are \$42 for “in-season” outings (between May 15 – Sept. 15) and \$32 for “out of season” outings.

Refund of Annual Fees: At the discretion of the Board, a full refund of annual fees may be granted prior to the official club opening date. A partial refund or credit may be granted after the official club opening date, under extenuating circumstances.

Clubhouse Rent: The rental fee for the clubhouse shall be established yearly by the Board. The clubhouse rental fee is waived if it is used in connection with a golf outing and the normal outing fee is assessed per player.

Finance & Accounting Policies

It is the policy of the Board to maintain the general fund checking account at a local financial institution. The board treasurer will provide oversight to the budget and report monthly to the full board. The City of Orange City will conduct a yearly audit through their external auditing firm.

Fundraising/Donor Policies

It is the policy of the Board that Landsmeer fundraising efforts be directed by the Landsmeer Betterment Board in consultation with the Board of Directors and the City of Orange City. The Betterment Board membership shall be 3 current members of the board as well as 2 members of the corporation not currently serving as board members. Terms for “at large” representation will be ongoing but not recommended to be longer than 6 years. It is recommended one of the at large positions lead the Betterment Board for the sake of continuity.

The Betterment Board shall meet as needed. Meeting shall be called by the leader of the Betterment Board and any recommendations should be communicated to the Board of Directors for official action.

The current Board of Directors and clubhouse staff are responsible to solicit and track annual funds for hole signage. These are to be renewed annually on January 1.

Funds raised by the Betterment Board will be utilized for course improvements and/or capital projects approved by the Board.

There have been a number of services provided to Landsmeer Golf Club on a voluntary basis. It is the policy of the Board to accept these voluntary services, but not to provide any golf passes for services provided.

In recognition of the significant number of financial donations that have been made to Landsmeer Golf Club, it is the policy of the Board to recognize the donors on a donor board in the clubhouse.

An ambassador program has been established to recognize donors of \$25,000 or more. This program will be reviewed yearly by the Betterment Board with recommendation for recognition by the Landsmeer Board of Directors.

High School and College Policies

Northwestern College:

College golf teams receive use of Landsmeer Golf course and driving range seven days a week for practice and play during the school year or until their season ends, with restriction of play and practice on weekends on a space available basis.

Use of Landsmeer Golf Club by college classes for golf instruction, includes practice areas and walking the course during class time.

Students who are in the class can also walk the course when tee times are available during the semester session they are enrolled.

MOC-Floyd Valley & Unity Golf Teams

High school teams receive the use of the golf course and driving range on weekdays for practice and play during the golf season. Passholders and events shall have priority.

To provide the best experience possible for course conditions, space and quality practice time, each team is limited to 16 players at a time per day per gender. Each school is also allowed to use the golf course for cross country events.

Personnel Policies

Personnel Committee: The personnel committee for Landsmeer Golf Club shall be the Board president and the assigned City representative (City Administrator or Council Member).

Part-time and Seasonal Employees: Part-time and seasonal employees will be paid an hourly wage established yearly by the Personnel Committee with direction from the Director of Golf, Superintendent, and Assistant Pro.

Clubhouse staff who are serving customers will also earn tips.

Should an employee work over 40 hours in a week they will receive time and one-half for the overtime hours.

Playing Privileges for Employees: The PGA Pro, and the Superintendent, along with their immediate family members, have playing and range privileges and use of a golf cart.

Other employees are granted playing and range privileges and use of a golf cart during the months they work, provided they work at least 20 hours per week throughout the summer months.

Employee Evaluations: The PGA Pro and the Superintendent will receive formal performance evaluations at the conclusion of each golf season. The evaluation process will be led by the Landsmeer Board and the Staff Supervisor.