



Bluestem Bar & Grill at Landsmeer Facility Rental

902 7th Street NE. Orange City, IA 51041

712.737.3429

NAME: _____

EVENT DATE: _____ EVENT TIME: _____

TYPE OF EVENT: _____ NUMBER OF HOURS: _____

PRICING:

1 – 2 Hours: \$150

3 – 4 Hours: \$250

5 – 6 Hours: \$400

6+ Hours: \$550

--A \$100 discount will be applied if use Landsmeer Golf Club for catering of meals.

*Party must be larger than 40 to receive discount

--An additional \$400 will be added to all rental fees that result in Bluestem Bar & Grill closing to the public. This fee may be waived if the event is utilizing Landsmeer Golf Club's ability to provide food for the event being hosted.

Total rental fee: \$_____

*Event hall details

-- Max Capacity seating is 120.

-- Catering in house limit is 70. If number of guests exceeds 70, you will be required to provide your own caterer.

-- We do not allow wedding ceremonies to proceed the dinner reception.

CLIENT CONTRACT RULES:

- Party is responsible for complete set up before event and clean up after event
- Landsmeer Golf Club staff may allow access to the room for set-up one day in advance, only if there are no conflicting events
- Client is responsible for providing their own table clothes and decorations. What is brought in by client, must be disposed or taken when event is over.
- Landsmeer Golf Club staff will complete facility clean-up for a \$250 fee.
- Clean-up must be completed by 1:00 AM. A \$50 charge per hour will be assessed after 1:00 AM.
- Last call from the bar is 11:30 PM, music must be turned off, and guests gone by 12:00 AM
- Landsmeer Golf Club does not restrict the use of outside caterers for any event
- Caterers are **not** allowed to use the kitchen equipment to prepare food
- Caterers may use cooler and freezer space.
- Any food & open beverage tab will have 18% gratuity added automatically.

RENTAL & EVENT RULES: (CLIENT MUST INITIAL EACH ITEM)

___ Clean-up must be done the night of event. This includes cleaning and arranging of tables, chairs, pick up all trash, removing all food & decorations, vacuuming.

___ All children must be attended by an adult at all times

___ Party guest should not leave the deck area. Party guests should also remain off the golf course, landscaping, golf carts, driving range, and putting green.

___ A minimum \$500 fee will be charged to the credit card on file for any and all damage done to Landsmeer Golf Club property.

___ All alcoholic beverages must be purchases through Landsmeer Golf Club

___ There may not be any alcohol on property (including parking lots) that is not purchased from Landsmeer Golf Club. If this should occur, the product will be confiscated, and the client will be fined \$200 by Landsmeer Golf Club

___ No person under the age of 21 is allowed alcoholic beverages. If this should occur, the authorities will be notified and the client will be fined by Landsmeer Golf Club for a minimum of \$200.

___ A refund, of all but 30% of total fee, will be given to client if cancellation occurs less than 60 days prior to said date.

___ Credit Card payments are accepted if amount due is under \$500. Anything above will have a 3% finance charge to total bill.

___ Deposit of \$100 must be received to hold the date for event. Payments in full must be arranged with Manager prior to event.

I have read and understand the client responsibilities

Client Signature _____ **Date** _____

Landsmeer Golf Club and/or any of its employees are not responsible for supervising client's guests or client's guest's behaviors. Client shall be liable to Landsmeer Golf Club for client's guests' negligent acts or willful conduct, and client agrees to pay for any property damage created thereby. Client agrees Landsmeer Golf Club and/or staff shall not be responsible for damages to and/or loss of client's or client's guests' property. Client agrees to indemnify and hold harmless Landsmeer Golf Club and staff from any liability, loss, or damage including reasonable attorney fees and court costs which it incurs as a result of client's or client's guests' negligent acts or willful misconduct or as a result of any damages to or loss of client's or client's guests' property.

Client Contact Information:

Name: _____ Phone # _____

Email: _____

Contact #2 Name: _____ Phone # _____

Credit Card Information:

Type of Card (Visa, MasterCard, Discover)

Name on Card _____ Exp. Date ____ / ____

Card Number _____ CVV# _____

A credit card number is required. The credit card number on file will be processed the day of the event for charges, if no other arrangements have been made prior to the event. Charges incurred beyond deposit will be charged to credit card on file or invoiced to client within one week of the event.

I have read and understand the above, and will adhere to the policies of Landsmeer Golf Club. I understand that all deposits and payments are non-refundable after 60 days prior to event.

Client Signature _____ Date _____

Staff Signature _____ Date _____